

(To be replaced in the same date & the same memo number)  
Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Bangladesh Secretariat, Dhaka.  
[www.moca.gov.bd](http://www.moca.gov.bd)

Memo No. 43.00.0000.129.08.041.17.165

Date: 15 February 2018

**Office Order**

The undersigned is directed to accord the administrative approval of ex-Bangladesh leave in favour of **Mr. Jiten Chakma**, Research Officer, Khudra Nreegosthir Cultural Institute, Khagrachari for visiting different pilgrimage places of India from 18.02.2018 to 09.03.2018 (Twenty days).

2. This order is issued and circulated with the approval of the concerned authority. The approval is accorded in line with the terms and conditions below;

- (a) All expenses in this regard will be borne by **Mr. Jiten Chakma**, Research Officer, Khudra Nreegosthir Cultural Institute, Khagrachari. There will be no financial involvement of the Government of Bangladesh in this regard.
- (b) The visit will be treated as ex-Bangladesh leave (Personal).
- (c) Overstay will not be permitted.
- (d) The incumbent shall draw his pay and allowances for the time stipulated in local currency, no part thereof should be drawn in foreign currency.

*Sabrina* 15.02.18  
(Sabrina Rahman)  
Assistent Secretary  
Phone: 9540290  
e-mail: [sabrina17578@gmail.com](mailto:sabrina17578@gmail.com)

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Date: 15 February 2018

**Copy for kind information and necessary action (not in line with the seniority):**

01. H.E. High Commissioner, High Commission of India, Flat No-1-3, Park Road Baridhara, Dhaka.
02. H.E. High Commissioner, High Commission of Bangladesh, India.
03. Director General, Immigration and Passport, Agargaon, Dhaka.
04. Director General, Consular and Welfare Wings, Ministry of Foreign Affairs, Dhaka.
05. Director, Hazrat Shahjalal International Airport, Dhaka.
06. Immigration Officer, All Land Port Authority, Bangladesh/India.
07. Deputy High Commissioner, Deputy High Commission of Kolkata, India.
08. Chief Accounts Officer, Ministry of Cultural Affairs, 3<sup>rd</sup> Phase, Segunbagicha, Dhaka.
09. Mr. Jiten Chakma (**Passport No-OC6197054**), Research Officer, Khudra Nreegosthir Cultural Institute, Khagrachari.
10. Director, Khudra Nreegosthir Cultural Institute, Khagrachari.

**Copy for kind information to:**

01. P.S. to Minister, Ministry of Cultural Affairs, Dhaka (For kind information).
02. P.S. to Secretary, Ministry of Cultural Affairs, Dhaka (For kind information).
03. P.O. to Additional Secretary (Cultural Heritage), Ministry of Cultural Affairs, Dhaka (For kind information).
05. Office copy.

*Sabrina* 15.02.18  
Sabrina Rahman  
Assistent Secretary